



---

## **Applying for Admission**

Potential students seeking admission into one of the EMS programs conducted by State Fire Rescue Training must file an application for admission with the Fire Rescue Coordinator.

## **Admissions Office**

Programs administered by State Fire Rescue Training, shall be handled through the SFRT Coordinators office. This includes all student affairs including admissions, financial aid, tuition payment and bookstore. Each coordinator reserves the right to direct special students situations and circumstances to the appropriate Dean or official of the associated technical college.

## **Tuition**

Each SFRT Area shall establish its own course charges/rates for EMS classes due to:

- 1). Local competition by private, for profit institutions/agencies, and/or
- 2). Local cost recovery issues, such as, number of asst instructors required vs. hourly rate of instructors, and/or
- 3). Items inclusive in course, such as, tuition, books, fees, insurance, uniforms, scrubs, etc.

## **Refunds**

Refunds of tuition and associated costs may be afforded the student that officially withdraws from a class prior to the 3<sup>rd</sup> lesson. No student shall be entitled to a refund beyond such point in the course.

Full refunds shall not be given on textbooks or contaminated personal equipment such as stethoscopes and the like.



## Admissions Procedure

- Students shall contact the Regional Fire Rescue Training office of the class they wish to attend and request an Application for Admission.
- Students shall submit a completed application to the Regional Fire Rescue Training office.
- Students shall submit a copy of their high school diploma with the completed application.
- Students, who have taken the GED, shall have a copy of the GED Score Report attached to the completed application.
- Students shall complete an ACT, COMPASS or ASSET examination successfully to be considered for enrollment. Completion shall have been within the last four (4) calendar years. Successful completion shall be in the areas of math, reading and writing. Successful completion (minimum score) chart/matrix:

	<b>ACT</b>	<b>COMPASS</b>	<b>ASSET</b>
<b>Math</b>	16	29 (pre algebra)	36
<b>Reading</b>	16	69	37
<b>Writing</b>	16	47	39

- It is recommended that perspective students of certification type courses be eligible, under KAR 202, for certification prior to enrolling.
- Students applying for enrollment in EMT-Basic and EMT-First Responder shall have attained the legal age of 18 years prior to the scheduled beginning of Module 4 of the respective course (prior to certification testing).

## High School Students

State Fire Rescue Training maintains high regards for an individuals secondary education. The condition of graduation from high school may be waived for a student currently enrolled in high school, subject to the following guidelines:

- Student is maintaining at least a 2.0 secondary education GPA, verified by the High School principal or counselor.
- Student receives written permission, from legal parent or guardian and High School principal or counselor, to assume the additional educational load. (Does not apply to students that have attained the age of 18 by the first day of class).
- Meets the above ACT, COMPASS or ASSET requirement.

